Latest Development on ISA Hong Kong Chapter

John Ho

Chair – Steering Committee on ISA Hong Kong Chapter

15-Dec-2012

History of ISA development in Hong Kong

2001
Started promoting activities in Hong Kong

2006
ISA HK / China (Affiliate Organization was formed, Station Manager - Sammy Au)

2011 - Nov
Steering Committee on ISA Hong Kong Chapter 國際樹藝學會香港分部籌備委員會 was established in Hong Kong with the witness by Jim Skiera, Executive Director of ISA

ISA Headquarter

ISA Hong Kong Chapter

Other ISA Chapters

merging
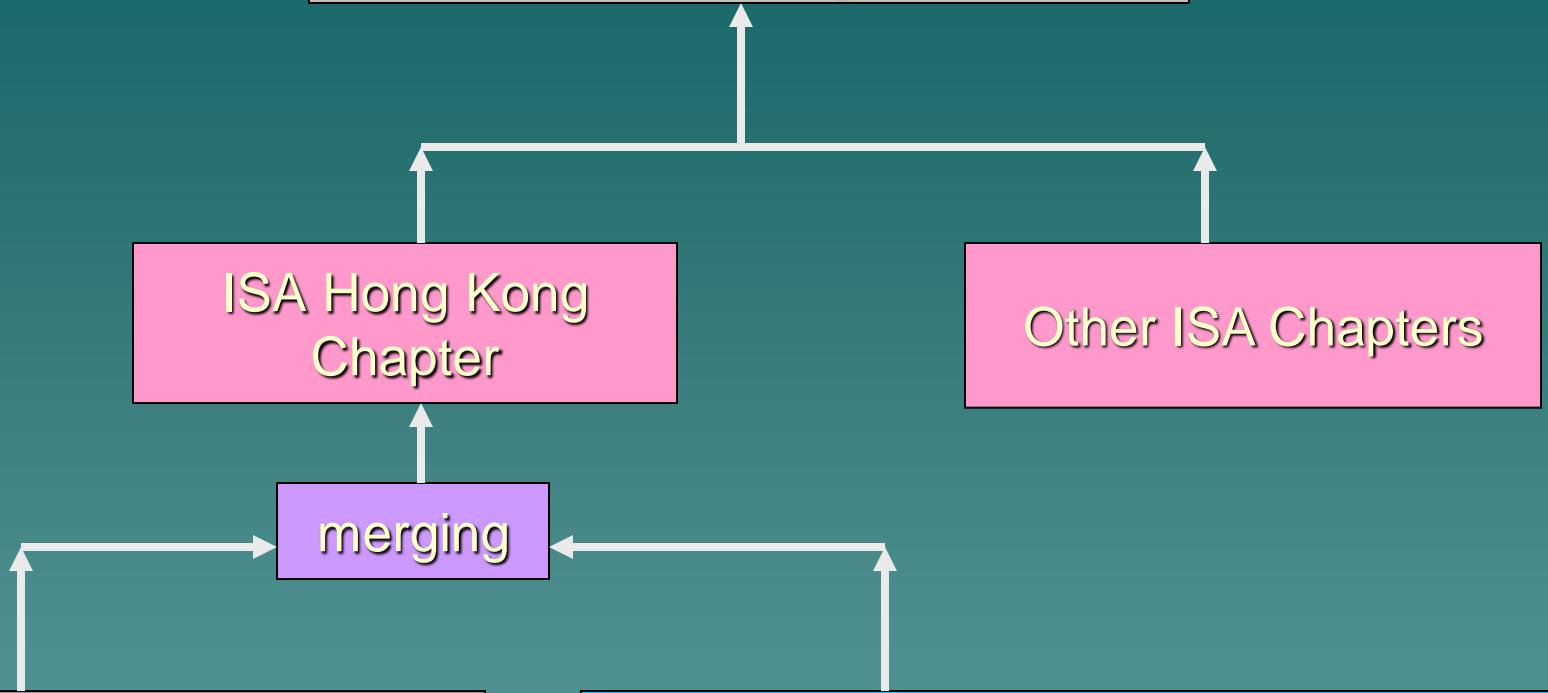
AO (Affiliate Organization)

ISA HK / China Station
- ISA examinations and other daily operations

http://isahkchina.blogspot.hk/

Steering Committee (2011 – 2013)

- Establish a Chapter by Nov 2013
- Establish the bylaws and Governance structure, election of officers
- Establish other standing / functional committees

http://www.isahongkong.com/

In the existing ISA's governance, what is the difference between the "ISA Hong Kong Chapter" and affiliate organization "ISA HK/China Station"?

The primary difference between these two entities is the formality of the relationship with ISA. The Chapter relationship develops as an organization grows within a geographic region.

There are a few specific requirements of ISA chapters, including:

- Governance structure and the related documents (管治架構及憲章),
- Member elected Board of Directors,
- Annual submission of financial statements,
- Minimum requirement of 50 ISA members within that region,
- A voting seat within the Council of Representatives (ISA 議會代表),
- Increase in the shared revenue generated through the ISA credential program for development of new and ongoing educational programs to service members and credential holders in that region,
- Utilize ISA trademarks to formally demonstrate the relationship between the Chapter and ISA

Mission Statement of
ISA Hong Kong Chapter

Through research, technology, maintenance of standards and education promote the professional practice of arboriculture and foster a greater public awareness of the benefits of trees throughout Hong Kong.

通過研究、科技、堅持標準和教育，促進樹藝專業的實踐，並培育公眾有關樹木為香港帶來好處的意識。

What are the benefits of being a Chapter member? How does the Chapter contribute to the Society?

A Chapter member enjoys several membership benefits:

- Obtain the latest industry update and information through conferences, seminars, workshops, events, magazines or the website in Hong Kong.
- Establish and maintain a network of professional arborists in Hong Kong and worldwide.
- Provide a path for maintaining an ISA credential through CEUs offered by the Chapter.
- Obtain discount on Chapter products and services.
- Posting the member's information and qualification onto the website

The benefits to the Society:

- Maintain and improve the industry standards in Hong Kong
- Encourage education and research
- Raise the public awareness on proper tree care and management

Governance Structure
管治架構

Governance Structure of
ISA Hong Kong Chapter
管治架構

1. Steering Committee Organization
2. Approved Board Organization
3. Transition arrangement in year 1 and year 2
4. Arrangement after the third year
5. Standing / Functional committees

ISA
HONG KONG CHAPTER

Steering Committee 籌備委員會

The Steering Committee was formed in November, 2011. The committee consists of representatives from many different divisions of Hong Kong's arboriculture industry. The Steering Committee is officially supported by the ISA Headquarters and the ISA HK/China Affiliate Organization.

Committee members are as follows:

1. HO Kin Chuen, John (chair)
2. LEUNG WK, Mike (co-chair)
3. Jonathan Picker (co-chair)
4. SO Kwok Yin, Ken (co-chair)
5. WONG Chiky (co-chair)
6. CHAN H K, Jack (secretary)
7. J. Ian Robinson (treasurer)
8. AU Wing Sum, Sammy
9. Dr. CHAU Kam Chiu, Lawrence
10. CHOI Lim Cho, Kingsley
11. CHOI So Man
12. LAI Chuen Chi, Patrick
13. LAI Ming Yiu, Eduardo
14. LAM Kong Hing
15. LO Shun Cheong
16. NG Tze Kwun, Kathy

ISA

HONG KONG CHAPTER

Approved Chapter Board Structure
經籌備委員會通過之理事會架構
(Year 1 and Year 2)

Year 1	Year 2
Board members are all existing SC members [By Appointment]	Board members are all existing SC members [By Appointment]
Board to elect - President [A] - President-elect [B] - Vice-president [C] - ISA Council of Representative [ISA R1]	Board to elect - President [A] - President-elect [B] - Vice-president [C] - ISA Council of Representative [ISA R1]
Immediate Past President [Vacant]	Immediate Past President [Vacant]
Non-voting public member [Vacant]	Non-voting public member [Vacant]

公眾理事委員於第一及二年是懸空的

ISA
HONG KONG CHAPTER

Approved Chapter Board Structure
經籌備委員會通過之理事會架構 (Year 3)

	Year 1	Year 2	Year 3	
1			AGM to vote for 7 new Board members in Yr 3, Yr 5, Yr7, odd years	Board member 1 (new)
2	Board members are all existing SC members [By Appointment]	Board members are all existing SC members [By Appointment]		Board member 2 (new)
3				Board member 3 (new)
4	Board to elect	Board to elect		Board member 4 (new) **(elected as Yr 3 Vice-president [D])**
5	- President [A]	- President [A]		Board member 5 (new)
6	- President-elect [B]	- President-elect [B]		Board member 6 (new)
7	- Vice-president [C]	- Vice-president [C]		Board member 7 (new)
8	- ISA Council of Representative [ISA R1]	- ISA Council of Representative [ISA R1]	President-elect (Compulsory)	[C]
9	Immediate Past President [Vacant]	Immediate Past President [Vacant]	President (Compulsory)	[B]
10			Immediate Past President (Compulsory)	**[A]**
11	Non-voting public member [Vacant]	Non-voting public member [Vacant]	ISA Ch Rep (3 yrs term)	[ISA R1]
12			Non-voting public member (new in Yr 3)	Public (someone who interests in trees, non-ISA member)

加入公眾理事委員

Approved Chapter Board Structure
經籌備委員會通過之理事會架構 (Year 4)

	Year 1	Year 2	Year 3		Year 4
1	Board members are all existing SC members [By Appointment]	Board members are all existing SC members [By Appointment]	AGM to vote for 7 new Board members in Yr 3, Yr 5, Yr7, odd years	Board member 1 (new) – · · →	
2				Board member 2 (new) – · · →	
3				Board member 3 (new) →	Yr 4 Vice-president [E]
4	Board to elect - President [A]	Board to elect - President [A]		Board member 4 (new) **(elected as Yr 3 Vice-president [D])**	**Position replaced by [A]**
5	- President-elect [B]	- President-elect [B]		Board member 5 (new) →	
6	- Vice-president [C]	- Vice-president [C]		Board member 6 (new) – · · →	
7	- ISA Council of Representative [ISA R1]	- ISA Council of Representative [ISA R1]		Board member 7 (new) – · · →	
8			President-elect (Compulsory)	[C]	[D]
9	Immediate Past President [Vacant]	Immediate Past President [Vacant]	President (Compulsory)	[B]	[C]
10			Immediate Past President (Compulsory)	**[A]**	[B]
11	Non-voting public member [Vacant]	Non-voting public member [Vacant]	ISA Ch Rep (3 yrs term)	[ISA R1]	[ISA R2]
12			Non-voting public member (new in Yr 3)	Public (someone who interests in trees, non-ISA member)	Public (appointed and approved by the Bd)

Approved Chapter Board Structure
經籌備委員會通過之理事會架構 (Year 5)

	Year 1	Year 2	Year 3		Year 4	Year 5
1	Board members are all existing SC members [By Appointment]

Board to elect
- President [A]
- President-elect [B]
- Vice-president [C]
- ISA Council of Representative [ISA R1]

Immediate Past President [Vacant]

Non-voting public member [Vacant] | Board members are all existing SC members [By Appointment]

Board to elect
- President [A]
- President-elect [B]
- Vice-president [C]
- ISA Council of Representative [ISA R1]

Immediate Past President [Vacant]

Non-voting public member [Vacant] | AGM to vote for 7 new Board members in Yr 3, Yr 5, Yr7, odd years | Board member 1 (new) | ······→ | New |
2				Board member 2 (new)	······→	New Yr 5 Vice-president [F]
3				Board member 3 (new)	Yr 4 Vice-president [E]	New
4				Board member 4 (new) **(elected as Yr 3 Vice-president [D])**	**Position replaced by [A]**	New
5				Board member 5 (new)	······→	New
6				Board member 6 (new)	······→	New
7				Board member 7 (new)	······→	New
8			President-elect (Compulsory)	[C]	[D]	[E]
9			President (Compulsory)	[B]	[C]	[D]
10			Immediate Past President (Compulsory)	**[A]**	[B]	**[C]**
11			ISA Ch Rep (3 yrs term)	[ISA R1]	[ISA R2] ······→	
12			Non-voting public member (new in Yr 3)	Public (someone who interests in trees, non-ISA member)	Public (appointed and approved by the Bd)	Public (appointed and approved by the Bd)

Approved Chapter Board Structure
經籌備委員會通過之理事會架構 (Year 6)

#	Year 1	Year 2	Year 3		Year 4	Year 5	Year 6
1	Board members are all existing SC members [By Appointment] Board to elect - President [A] - President-elect [B] - Vice-president [C] - ISA Council of Representative [ISA R1] Immediate Past President [Vacant] Non-voting public member [Vacant]	Board members are all existing SC members [By Appointment] Board to elect - President [A] - President-elect [B] - Vice-president [C] - ISA Council of Representative [ISA R1] Immediate Past President [Vacant] Non-voting public member [Vacant]	AGM to vote for 7 new Board members in Yr 3, Yr 5, Yr7, odd years	Board member 1 (new)	→	New	→
2				Board member 2 (new)	→	New / Yr 5 Vice-president [F]	**Position replaced by [C]**
3				Board member 3 (new)	Yr 4 Vice-president [E]	New	→
4				Board member 4 (new) **(elected as Yr 3 Vice-president [D])**	Position replaced by [A]	New	→
5				Board member 5 (new)	→	New	→
6				Board member 6 (new)	→	New	Yr 6 Vice-president [G]
7				Board member 7 (new)	→	New	→
8			President-elect (Compulsory)		[C]	[D]	[E] → [F]
9			President (Compulsory)		[B]	[C]	[D] → [E]
10			Immediate Past President (Compulsory)		**[A]**	[B]	**[C]** → [D]
11			ISA Ch Rep (3 yrs term)		[ISA R1]	[ISA R2] →	
12			Non-voting public member (new in Yr 3)		Public (someone who interests in trees, non-ISA member)	Public (appointed and approved by the Bd)	Public (appointed and approved by the Bd)

Note: Year 5 / Year 6 additional columns — President-elect row: [E], [F]; President row: [D], [E]; Immediate Past President row: [C], [D]; Public row: Public (appointed and approved by the Bd), Public (appointed and approved by the Bd).

Approved Chapter Board Structure
經籌備委員會通過之理事會架構 (Year 7)

	Year 1	Year 2	Year 3		Year 4	Year 5	Year 6	Year 7
1	Board members are all existing SC members [By Appointment]	Board members are all existing SC members [By Appointment]	AGM to vote for 7 new Board members in Yr 3, Yr 5, Yr7, odd years	Board member 1 (new)		New	New	New
2				Board member 2 (new)		New Yr 5 Vice-president [F]	Position replaced by [C]	New
3				Board member 3 (new)	Yr 4 Vice-president [E]	New		New Yr 7 Vice-president [H]
4	Board to elect - President [A] - President-elect [B] - Vice-president [C] - ISA Council of Representative [ISA R1]	Board to elect - President [A] - President-elect [B] - Vice-president [C] - ISA Council of Representative [ISA R1]		Board member 4 (new) **(elected as Yr 3 Vice-president [D])**	Position replaced by [A]	New		New
5				Board member 5 (new)		New		New
6				Board member 6 (new)		New	Yr 6 Vice-president [G]	New
7				Board member 7 (new)		New		New
8	Immediate Past President [Vacant]	Immediate Past President [Vacant]	President-elect (Compulsory)	[C]	[D]	[E]	[F]	[G]
9			President (Compulsory)	[B]	[C]	[D]	[E]	[F]
10			Immediate Past President (Compulsory)	**[A]**	[B]	**[C]**	[D]	**[E]**
11	Non-voting public member [Vacant]	Non-voting public member [Vacant]	ISA Ch Rep (3 yrs term)	[ISA R1]	[ISA R2]			[ISA R3]
12			Non-voting public member (new in Yr 3)	Public (someone who interests in trees, non-ISA member)	Public (appointed and approved by the Bd)	Public (appointed and approved by the Bd)	Public (appointed and approved by the Bd)	Public (appointed and approved by the Bd)

Approved Chapter Board Structure Highlights

- For the 1st and 2nd year Chapter operation, all the officers, Board members and Chairs of the Standing Committees of the Chapter will be nominated, appointed, and approved by the SC with an additional approval by the ISA Headquarter.

- The President will assume the role of the Chairman of the Board.

- ISA Council Representative (ISA 議會代表) and Public Board member (公眾理事委員) are not eligible to run for the Vice-president.

- Public Board member, to be nominated, appointed and approved within (30) days by the new Board, does not have the right to vote.

- Starting from Year 3, new Board members election will be held at two years interval (For example, in Year 3, Year 5, Year 7, Year 9).

- Starting from Year 3, there will be an election for the Vice-president in the Board every year.

- In case the Quorum of a new Board cannot be maintained to eleven (11) voting members. The recent Past President should retain in the new Board as a voting Board member (For example in Year 4, Year 6, Year 8)

Approved Chapter Board Structure Highlights

- Terms of service of a general Board member are two (2) years, can serve two consecutive terms (i.e. Four (4) years consecutively). After that the Board member has to step down from the Board for one term before he / she can be nominated as a Board member candidate again.

- Terms of service of an ISA Chapter Representative are three (3) years, can serve two consecutive terms (i.e. Six (6) years consecutively). After that an ISA Chapter Representative has to step down from the Board for one term before he / she can be nominated as an ISA Chapter Representative candidate again.

- Terms of service of Vice-president, President-elect, President, Past-president are four (4) years. They can serve a maximum of two terms, but not in consecutive terms (except the Past-president when he / she is required to complete the Quorum. For example in Year 4, Year 6, Year 8).

- Terms of service (Public Board member): One (1) year term, appointed and approved by the new Board, can serve consecutive terms.

- Nomination committee shall ensure sufficient board diversity can be maintained in the Board. Not more than two (2) new board member candidates shall come from the same category on the ballot slate.

- The size of the Board includes eleven (11) voting members and one (1) non-voting member.

Standing / Functional Committees
常設 / 功能委員會

Similar to other ISA Chapters, numbers of standing / functional committees will be formed to serve the members. For example

- Membership committee
- Certification committee
- Editorial committee
- Nomination committee
- Finance committee
- Tree Climbing Competition committee

Apart from these, many other committees will be formed to address the needs of the members in the region.

ISA Certified Arborist

Minimum Requirements
> Three years of full-time experience in arboriculture, or
> Two-year degree in arboriculture and two years of practical experience, or
> Four-year degree in related field and one year of practical experience

Examination Format
> 3.5 hours to complete 200 multiple-choice questions which are drawn from the question bank, passing score is 72%

How the Examination Was Developed
> The certification examination was developed by a panel of industry experts representing all aspects of arboriculture. Questions were derived from a job analysis survey from around the world. Questions are constantly analyzed by the ISA Certification Test Committee and new questions are always being developed. Questions that do not perform satisfactorily are removed from the question bank. New examinations are created on a regular basis.

Recertification
> Valid for three (3) years. To maintain the certification, a credential holder must earn 30 continuing education units (CEUs) by the end of that three-year period and pay the recertification fee, and signed the Code of Ethics document

Fees

	ISA and Chapter ISA Chapter Member	ISA Member Only	Chapter Member Only	Non-member
Certification Exam Fee	$150 USD	$250 USD	$250 USD	$250 USD

Test Dates and Application Deadlines
> Contact ISA HK / China Station egc@netvigator.com or
> Visiting the ISA Website http://www.isa-arbor.com

> http://www.isa-arbor.com/certification/resources/cert_Application_CertifiedArborist.pdfMission statement approved

ISA Certified Tree Worker Climber Specialist

<u>Minimum Requirements</u>

18 months of climbing experience in arboriculture

<u>Examination Format</u>

1.5 hours to complete 50 multiple-choice questions (passing score is 70%) and a skill examination (passing score is 80%)

<u>How the Examination Was Developed</u>

The certification examination was developed by a panel of industry experts representing all aspects of arboriculture. Questions were derived from a job analysis survey from around the world. Questions are constantly analyzed by the ISA Certification Test Committee and new questions are always being developed. Questions that do not perform satisfactorily are removed from the question bank. New examinations are created on a regular basis.

<u>Recertification</u>

Valid for three (3) years. To maintain the certification, a credential holder must earn 15 continuing education units (CEUs) by the end of that three-year period, proof of training in cardiopulmonary resuscitation (CPR) and first aid and pay the recertification fee.

<u>Fees</u>

	ISA and Chapter ISA Chapter Member	ISA Member Only	Chapter Member Only	Non-member
Certification Exam Fee	$115 USD	$165 USD	$165 USD	$165 USD

<u>Test Dates and Application Deadlines</u>

Contact ISA HK / China Station egc@netvigator.com or

Visiting the ISA Website http://www.isa-arbor.com

http://www.isa-arbor.com/certification/resources/cert_Application_ClimberSpecialist.pdf

ISA Board Certified Master Arborist

Minimum Requirements

      Must be an ISA Certified Arborist in good standing and have obtained a total of (8) eight points from any or all of the four categories that include measurable experience, formal education, related credentials, or professional experience.

(Details please see http://www.isa-arbor.com/certification/resources/cert_Application_BCMA.pdf)

Examination Format

      4 hours to complete 165 scenario-based questions. Following each scenario are one to twenty questions about the scenario or related specific arboricultural knowledge. (passing score is 75%)

How the Examination Was Developed

      The advanced certification examination was developed by a panel of industry experts representing all aspects of arboriculture. Questions were derived from a job analysis survey from around the United States and Canada. Questions are constantly analyzed by the BCMA test committee and new questions are always being developed. Questions that do not perform satisfactorily are removed from the question bank. New examinations are created on a regular basis.

Recertification

      Valid for three (3) years. To maintain the certification, a credential holder must earn 60 continuing education units (CEUs) by the end of that three-year period.

Fees

	ISA and Chapter ISA Chapter Member	ISA Member Only	Chapter Member Only	Non-member
Certification Exam Fee	$450 USD	$550 USD	$550 USD	$550 USD

Test Dates and Application Deadlines

      Contact ISA HK / China Station egc@netvigator.com or

      Visiting the ISA Website http://www.isa-arbor.com

http://www.isa-arbor.com/certification/resources/cert_Application_ClimberSpecialist.pdf

Tree Risk Assessment Course & Exam (TRACE)
&
Tree Risk Assessment Qualification (TRAQ)

TRACE organized by the Pacific Northwest ISA is a a training course for the assessment of trees in urban areas and in the urban/rural interface areas. The course is now being offered in the Pacific Northwest ISA.

Per an agreement with the International Society of Arboriculture, the Pacific Northwest ISA will stop holding TRACE courses in the PNW-ISA's US region as of February 1, 2013. TRACE certificate holders with a valid expiration date as of then will be automatically assimilated into the new ISA Tree Risk Assessment Qualification (TRAQ) program.

ISA will be launching a new qualifications program, the Tree Risk Assessment Qualification (TRAQ) in March 2013. The qualifications platform is different from ISA's current certification credentials, because it requires a classroom education component that participants must complete before they can take the qualifications exam.

http://www.isa-arbor.com/newsletters/newsletter.aspx?ArticleID=257

Steering Committee Progress Update

Nov 2011
Steering Committee established

Mar 2012
Mission statement approved

Apr 2012
ISA Hong Kong Chapter website launched
Chapter Board Structure approved

Oct 2012
Legal adviser appointed

On-going tasks

- Formation of standing and functional committees
- Member's survey
- Company registration, bylaws creation
- Finance and budget plan
- Strategy plan

http://www.isahongkong.com/

Sign up now!

Are you willing to serve? Send us your information to

info@isahongkong.com

Thank you !

ISA

HONG KONG CHAPTER